



Advance Excel Course Details

- Shortcut keys (50+)
- Importing data from different source like Access, XML, Text, SQL Server
- Handling more than 100+ Formula's and their combinations
- Advanced Pivot tables
- Static and Dynamic Charts
- Data Validation techniques
- WhatIf Analysis using Scenario Manager, Goal Seek & Data Table
- Misc Excel Option like protecting sheet, Track Changes, Page setup for printing etc
- Basic of VBA Macros

Advance Excel Course Content

- Shortcut Keys
- Data Importing
- Sorting and Filtering
- Text Formula's
- Date and Time Formula
- Logical Functions Formula's
- Activities
- Statistical and Information Function
- Lookup and References
- Formatting
- Charts
- Data Tools & Outlines
- What-If Analysis
- Outline
- Misc Excel Options
- Basics of VBA Macros
- Summarizing of Excel



Course Highlights:

Level	Intermediate
Pre-Requisites	Good Communication skills
Course Duration (Hrs.)	25
Project / Assignment (Hrs)	50
Trainer Experience	3+ years
Batch Size	5-10
Certificate	Yes