



## Basic Tally ERP 9.0 Course Details:

- During this Basic Tally ERP 9.0 training, you'll learn:
- Basic Syllabus
- Masters – Ledgers
- Masters - Groups
- Masters - Billwise Debtors and Creditors Ledgers
- Payment Voucher
- Day Book
- Pre-Allocation of Bills
- Receipt Voucher
- Contra and Journal Voucher
- Cheque Printing
- Masters : Inventory
- Sales Voucher
- Billing Features
- Purchase Order Processing
- Sales Order Processing
- Debit and Credit Notes
- Bank Reconciliation
- Price List
- Credit Limit
- Stock Transfers
- Manufacturing Vouchers
- Batch Wise Details
- Re-Order Level
- Interest Calculations (Auto Mode)
- Voucher Types and Class
- Point of Sales
- Budgets and Controls
- Cost Centres and Cost Categories
- Party Ledger Analysis
- Purchase and Sales Reporting

Tutortek

#1569, Opp Navami Hotel, East End Main Road,  
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- Stock Analysis and Reports
- Cash and Bank Reports
- Search, Filter and Sorting
- Financial Reports
- Multi Language
- Export, Import, Backup and Restore
- Printing Reports
- Miscellaneous

## **Basic Tally ERP 9.0 Course Content**

- Module 01 : User Interface and Company Management
- Module 02 : Masters - Ledgers
- Module 3 : Masters - Groups
- Module 4 : Masters - Billwise Debtors and Creditors Ledgers
- Module 5 : Payment Voucher
- Module 6 : Day Book
- Module 7 : Pre-Allocation of Bills
- Module 8 : Receipt Voucher
- Module 9 : Contra and Journal Voucher
- Module 10 : Cheque Printing
- Module 11 : Masters : Inventory
- Module 12 : Sales Voucher
- Module 13 : Billing Features
- Module 14 : Purchase Order Processing
- Module 15 : Sales Order Processing
- Module 16 : Debit and Credit Notes
- Module 17 : Bank Reconciliation
- Module 18 : Price List
- Module 19 : Credit Limit
- Module 20 : Stock Transfers
- Module 21 : Manufacturing Vouchers
- Module 22 : Batch Wise Details
- Module 23 : Re-Order Level

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- Module 24 : Interest Calculations (Auto Mode)
- Module 25 : Voucher Types and Class
- Module 26 : Point of Sales
- Module 27 : Budgets and Controls
- Module 28 : Cost Centres and Cost Categories
- Module 29 : Party Ledger Analysis
- Module 30 : Purchase and Sales Reporting
- Module 31 : Stock Analysis and Reports
- Module 32 : Cash and Bank Reports
- Module 33 : Search, Filter and Sorting
- Module 34 : Financial Reports
- Module 35 : Multi Language
- Module 36 : Export, Import, Backup and Restore
- Module 37 : Printing Reports
- Module 38 : Miscellaneous

## Course Highlights:

Level	Intermediate
Pre-Requisites	Accounting
Course Duration (Hrs.)	50
Project / Assignment (Hrs)	80
Trainer Experience	18+ years
Batch Size	5-10
Certificate	Yes

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